

Understanding the KaBOOM! Community Partner Selection Process

Thank you for your interest in a community-build playground project! The KaBOOM! community-build model is designed to help a community not only build a playground, but also strengthen existing support networks and discover new assets within the community. A KaBOOM! Build Day is much like an old-fashioned barn-raising, but with a playful twist!

To ensure a successful project, KaBOOM! conducts an extensive screening process designed to identify the best possible match for a Funding Partner. The chance for KaBOOM! to build in your community is made possible through the generosity of a KaBOOM! Funding Partner, who will remain anonymous until a Community Partner is confirmed. The KaBOOM! Partnership Project application process is competitive, so potential Community Partners are typically required to work quickly to assemble and submit their application materials. Please review the information below and if you have any questions, don't hesitate to ask your Client Services Coordinator.

1. Playground Profile

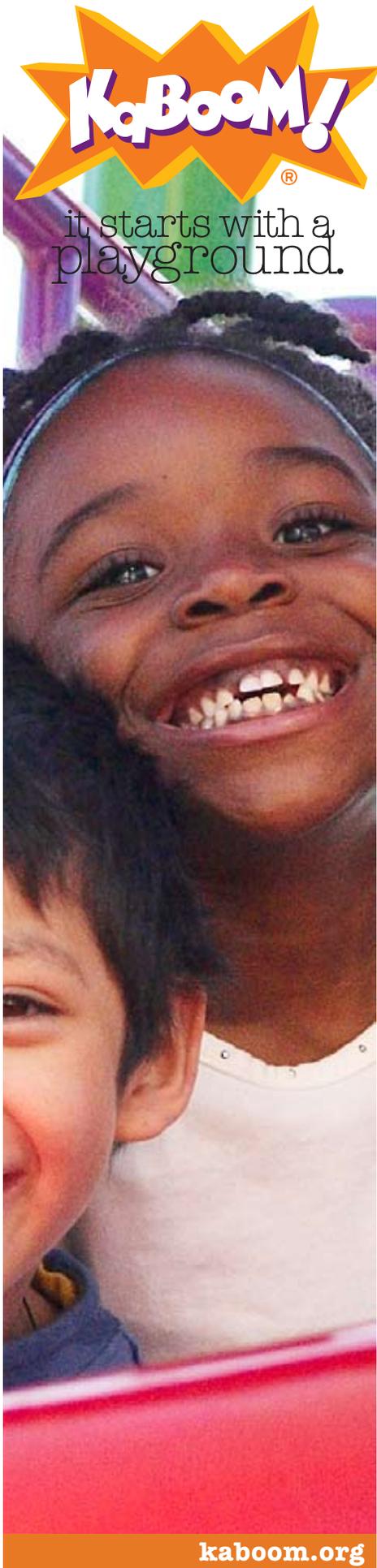
Each potential Community Partner is required to fill out a Playground Profile, which gives KaBOOM! an introduction to your organization, programming, the community served, and the site where you would like to build a playground. Along with this information, KaBOOM! also requires pictures of your site, sketches showing the dimensions of the space, and some additional background information.

2. Follow-up Phone Interviews

A Client Services Coordinator will contact you by telephone within two weeks of receiving your Playground Profile to discuss the scope of the project and the Community Partner responsibilities in greater detail. This includes, but is not limited to: fundraising, volunteer recruitment, parental involvement, land ownership, liability and maintenance, site logistics, tools and materials, playground design, and Build Day festivities. It is not uncommon for your Client Services Coordinator to speak with multiple people within your organization to discuss these responsibilities.



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3. Letter of Agreement

Within 48 hours of the follow-up phone interview, your Client Services Coordinator will send you a draft version of the KaBOOM! Community Partner Letter of Agreement. KaBOOM! requires every potential Community Partner review the draft letter of agreement. Since KaBOOM! schedules a Design Day soon after a Community Partner is confirmed, any contract negotiations must take place before KaBOOM! recommends an organization to a Funding Partner. Client Services Coordinators are intimately acquainted with the details of the contract, and work closely with organizations to address any questions regarding the contract. KaBOOM! requires groups to affirm in writing that they are ready to sign the letter of agreement if chosen for the project. If your organization cannot review the letter of agreement within one week of receiving it, it is imperative you contact your Client Services Coordinator as soon as possible.

4. KaBOOM! Review Panel

The Client Service Coordinators present each potential site at an internal review meeting to discuss the prospective Community Partners and to find the best possible match for the project.

5. Post Review Panel Follow-up

After the KaBOOM! Review Panel meets, the Client Service Coordinator may have additional follow-up questions for your organization. Also, in some cases, candidates will need to have a final screening call with the Client Services Manager. This call mirrors the initial Follow-up Phone Interview and is the final step before KaBOOM! recommends a community organization to the Funding Partner! After the Funding Partner confirms the recommended Community Partner, planning for the project may begin immediately. If an organization is not selected, KaBOOM! will notify the organization by telephone and will share other resources available to help these organizations achieve their playspace dreams!